



Scrutiny Co-ordination Committee

Time and Date

11.00 am on Wednesday, 25th November, 2020

Place

This meeting will be held remotely. The meeting can be viewed live by pasting this link into your browser: <https://youtu.be/xQRj-HBAF5Q>

Public Business

1. **Apologies and Substitutions**

2. **Declarations of Interest**

3. **Minutes** (Pages 3 - 6)

(a) To agree the minutes of the previous meeting held on 4 November 2020

(b) Matters Arising

4. **City of Culture 2021 - City Readiness** (Pages 7 - 10)

Briefing Note of the Director of Business, Investment and Culture and the Strategic Lead (European City of Sport, UK City of Culture and Commonwealth Games)

Presentation from the City of Culture Trust

The following have been invited to the meeting for the consideration of this item:

Councillor Duggins, Cabinet Member for Policy and Leadership

Martin Reeves, Chief Executive

Chenine Bhatena and Martin Sutherland, City of Culture Trust

5. **Scrutiny Co-ordination Committee Work Programme 2020/2021** (Pages 11 - 14)

Report of the Scrutiny Co-ordinator

6. **Any Other Items of Public Business**

Any other items of public business which the Chair decides to take as a matter of urgency because of the special circumstances involved.

Private Business

Nil

Julie Newman, Director of Law and Governance, Council House Coventry

Tuesday, 17 November 2020

- Notes:1) The person to contact about the agenda and documents for this meeting is Liz Knight, Democratic Services, Council House, Coventry, telephone 7697 2644, alternatively E-mail: suzanne.bennett@coventry.gov.uk/liz.knight@coventry.gov.uk
- 2) Council Members who are not able to attend the meeting should notify Liz Knight no later than 10.00 a.m. on the day of the meeting, giving their reasons for absence and the name of the Council Member (if any) who will be attending the meeting as their substitute.
- 3) Scrutiny Board Members who have an interest in any report referred to this meeting, but who are not Members of this Committee, have been invited to notify the Chair by 12 noon on the day before the meeting that they wish to speak on a particular item. The Member must indicate to the Chair their reason for wishing to speak and the issue(s) they wish to raise.

Membership: Councillors N Akhtar (Chair), A Andrews, J Clifford, L Kelly (Deputy Chair), C Miks, G Ridley, K Sandhu and R Singh

By invitation: Councillor G Duggins

If you require a British Sign Language interpreter for this meeting
OR if you would like this information in another format or
language please contact us.

**Suzanne Bennett/Liz Knight, Governance Services - Telephone: 024
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Coventry City Council
Minutes of the Meeting of Scrutiny Co-ordination Committee held at 11.00 am on
Wednesday, 4 November 2020
This meeting was held remotely

Present:

Members: Councillor N Akhtar (Chair)

Councillor A Andrews
Councillor J Clifford
Councillor C Miks
Councillor K Sandhu
Councillor R Singh

Other Member Present:- Councillor G Duggins, Cabinet Member for Policy and Leadership

Employees: V Castree, Law and Governance
G Holmes, Law and Governance
S Chun Lam, Public Health
M McGinty, Housing and Transformation
G Quinton, Deputy Chief Executive

Public Business

30. Councillor R Brown

Councillor N Akhtar thanked Councillor R Brown, the outgoing Chair of Scrutiny Co-ordination Committee, for all his work undertaken during his time as Chair of the Committee. The Committee members congratulated Councillor Akhtar on his appointment as the Chair of Scrutiny Co-ordination Committee.

31. Declarations of Interest

There were no declarations of interest.

32. Minutes

The minutes of the meeting held on 7 October, 2020 were agreed as a true record. There were no matters arising.

33. One Coventry Plan Annual Performance Report 2019-20

Councillor Duggins introduced the One Coventry Plan Annual Performance Report 2019-20. The report contained performance information up until the end of March 2020. The report for 2020-21 would look different as it would reflect the impact of COVID-19, particularly on the economy. Of the 75 indicators in the report, 39 had improved and 11 had stayed the same which was positive as this had been delivered against the backdrop of significant funding reductions since 2010.

The Committee received a presentation of the Chief Executive on the One Coventry Plan Annual Performance Report. Following this meeting, there was to be a Member Seminar to develop a refreshed plan for 2020-21.

The presentation outlined the following:

- The One Coventry Plan was a 10-year plan agreed in 2014 with three key focuses – globally connected; locally committed and delivering our priorities with fewer resources.
- In 2019/20, 79% of directional headline indicators improved or stayed the same.
- Detail of the three key focuses was provided including the current context and actions.
- The approach to refreshing the One Coventry Plan was outlined and would reflect the COVID-19 situation. It would also consider City of Culture 2021, the Climate Emergency, Brexit, Housing and Homelessness and the One Coventry approach, which had emerged since the plan was initially written in 2014.

Following the presentation, Members raised a number of questions and issues, and received the following responses:

- Scrutiny Board Chairs would look in more detail at the indicators relating to their portfolio and decide which to scrutinise. During the meeting some items for work programmes were identified which were set out in the recommendations.
- Information on home ICT access for children and young people to support their learning, in light of COVID-19, would be provided.
- Coventry was still second to Cambridge with regards to the number of patents issued, showing the innovation taking place across the City.
- Investment in the City was discussed. Work was underway to explore opportunities with anchor institutions across Coventry and Warwickshire to maximise spend of investment money within the sub-region.
- The population figure in the report was pre-COVID and based on the Joint Strategic Needs Assessment (JSNA). There had been an increase in population due to job growth, especially around some innovative business. The population projections showed an increase in the numbers of over 65s.
- Human Resources had undertaken a lot of work to support the Council Workforce well-being during the COVID-19 pandemic. The staff sickness figures covered one week of lockdown at the end of March.
- The Council workforce did not reflect the diversity of the population in the City, especially at a senior level. Finance and Corporate Services Scrutiny Board (1) would add this to their work programme to review the plans being implemented to address this gap, including the delivery on unconscious bias training.

RESOLVED that:-

- 1) All Scrutiny Board Chairs to review the performance indicators relating to their portfolio and scrutinise performance where appropriate**
- 2) In future when the One Coventry Plan Annual Report is scrutinised, appropriate senior officers to be invited to the meeting**

3) Additional information on the numbers of children and young people with access to ICT at home for learning and the number of schools participating in the Daily Mile be circulated to the Committee

4) The following items be added onto the Scrutiny Work Programmes:

- **Hate Crime and Domestic Violence – Scrutiny Co-ordination Committee**
- **Coventry City Council Apprenticeships – Finance and Corporate Services Scrutiny Board (1)**
- **Equality, Diversity and Inclusion Policy – Finance and Corporate Services Scrutiny Board (1)**
- **Update on Caradoc Hall – Communities and Neighbourhoods Scrutiny Board (4).**

34. Scrutiny Management

The Committee noted that Councillor N Akhtar, Chair of the Scrutiny Co-ordination Committee, attended the meeting of Cabinet Member for Jobs and Regeneration held on 21 October 2020 for consideration of an item relating to “Green Homes Grant LAD Scheme Funding”.

Councillor Akhtar agreed that the decision was urgent and that call in should not apply. In accordance with the Constitution, this matter was reported to inform the Committee of the reason for urgency which is that that the Green Homes Grant Local Authority Delivery (LAD) Scheme was made available to Councils with the capacity to deliver between October 2020 and March 2021. As a result, the timescales for delivery were tight, and further delay to the acceptance of the funding would reduce the time to deliver further.

35. Scrutiny Co-ordination Committee Work Programme 2020/2021 and Outstanding Issues

The Committee considered and noted their Work Programme for 2020/21. They noted that an item on Brexit would be brought to a future meeting at an appropriate time.

36. Any Other Items of Public Business

There were no items of urgent public business.

(Meeting closed at 12.35 pm)

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Coventry City Council

Briefing note

To: Scrutiny Co-ordination Committee

Date: 25th November 2020

Subject: UK City of Culture – City Readiness

1 Purpose of the Note

- 1.1 To update Members of the Board – with detailed presentations to the Board – on Coventry’s preparations to be UK City of Culture 2021 (UKCOC), including the impact of COVID-19 on planning for 2021; support for the local cultural, hospitality and retail sector; programme plans and milestones for the revised May 2021 to May 2022 title year; changes to City Readiness governance; and developments in the city’s capital programme.

2 Recommendations

- 2.1 The Scrutiny Co-Ordination Committee is recommended:
- 1) To consider the content of the presentations
 - 2) To make recommendations to the Leader of the Council in order to support and secure delivery of a successful UK City of Culture for Coventry from May 2021 to May 2022.

3 Information/Background

- 3.1 On 7th December 2017, Coventry was awarded the title of UK City of Culture 2021. The process of implementing and further developing planning for the title year (originally 1 January 2021 to 31 December 2021) commenced with immediate effect.

4 COVID Response and Impact on Planning

- 4.1 In Spring 2020, in recognition of the emerging impact of COVID on planning for delivery of UKCOC 2021, the Coventry City of Culture Trust (the Trust) worked with all its principle partners, including the Department for Digital Culture Media and Sport and the City Council to agree revised dates for the city’s year as UKCOC 2021.
- 4.2 The main UKCOC programme will now run from 15th May 2021 to early May 2022.
- 4.3 As well as scenario planning, during the first national lockdown, the Trust delivered a number of initiatives to support the local cultural and voluntary sector – including a small grants programme for freelancers and individuals and commissioning a series of events to be produced online.
- 4.4 Critically, the Trust continued through this time to make its commitments to local and regional artists and organisations – accelerating decision making with regards the UKCOC programme, to ensure that these partners had some clarity and certainty about their involvement in 2021

- 4.5 Working with city partners, the Trust had planned a series of test events, which have now been postponed due to the two periods of national lockdown. However, the Trust has been able to use the planning of these events effectively and expects to be able to roll-out a series of test events early in 2021.
- 4.6 It is clear nationally and locally that COVID-19 has had an enormous impact in the hospitality and tourism sector, as well as the cultural sector. Working with partners, including the Coventry and Warwickshire Local Enterprise Partnership, Coventry Business Improvement District, Coventry and Warwickshire Chamber of Commerce and the West Midlands Combined Authority, the Trust is devising a number of hospitality and retail support programmes which are intended to equip businesses in these sectors with the skills and resources to take advantage of the commercial opportunities that City of Culture brings.

5 Programme

- 5.1 On 21 October 2020, the Trust announced 15 major events for 2021, in addition to the Coventry Moves signature event which is planned to open the City of Culture year on 15 May 2021.
- 5.2 The Trust has further been working with partners to plan for the Coventry Glides ice rink event in the Cathedral ruins for Winter 2020. Tickets went on sale on Friday 13 November, with more than 4,000 sold in the first 24 hours. This event was the first time that the Trust's new ticketing box office system was used
- 5.3 Capital programmes across the city continue to make excellent progress (see City Readiness section below), with the Trust now confirming its plans to go ahead with a city centre "Festival Hub", a city centre retail space and a new Digital Gallery.

6 Milestones

- 6.1 With 6 months to go the Trust has established a revised set of milestones relating to test events, ticketing, apprenticeships, capital projects, volunteering, fundraising and the release of the full City of Culture Programme.

7 City Readiness Governance Structures

- 7.1 The City Readiness Board was established by the City Council to lead on overseeing and coordinating operational management of the city's preparations for hosting European City of Sport 2019, UK City of Culture 2021 and the Commonwealth Games 2022 programme.
- 7.2 The City Readiness Board was founded with three sub-groups, for Infrastructure; Programme Evaluation and Engagement; and Licensing, Operations, Planning and Safety.
- 7.3 In the past year, a 2021 Member Panel has been established and additional City Readiness Sub-Groups for Communications and the Cultural Capital Programme have been added to the governance arrangements.
- 7.4 The Cultural Capital Programme was launched in 2018 with a £5m investment from the Council, in order to support key capital projects and lever in external funding in support of the Five Goals and Seven Big Ideas for Cultural Growth, as outlined in the Coventry Cultural Strategy 2017-2027.
- 7.5 The Cultural Capital Programme is now actively supporting the development a range of cultural performance, heritage, exhibition and production spaces within the city

with a projected programme value (including direct and matched funding) in excess of £40m.

- 7.6 Alongside investment in the city's cultural infrastructure, an ambitious and creative programme of public realm works, delivered in close collaboration with artists and the Trust, is transforming the City Centre in preparation for Coventry's year as UK City of Culture.

Authors

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Please see page 2 onwards for background to items

17th June 2020
Covid-19 - Impact, Reset and Recovery
8th July 2020
Sustainability and Climate Change
29th July 2020
Education and Vulnerable Children
19th August 2020
Not required
16th September 2020
Jobs, Regeneration and Economy Draft Scrutiny Annual Report 2019-20
7th October 2020
Health Inequalities
4th November 2020
One Coventry Plan
25th November 2020
City of Culture 2021
Future items to be identified according to emerging priorities 6th January 2021 (moved from 13th January 2020) 10th February 2021 10th March 2021
Covid-19 Behaviour, Compliance and Enforcement
21st April 2021 Dates to be identified
Climate Change Digital Skills Brexit Policing and Community Safety Centre for Public Scrutiny – Scrutiny Review outcomes

Date	Title	Detail	Cabinet Member/ Lead Officer
17th June 2020	Covid-19 - Impact, Reset and Recovery	To consider the current position, plans for re-set and recovery and identify areas for further scrutiny	Cllr Duggins Gail Quinton
8th July 2020	Sustainability and Climate Change	Scruco will consider the interrelationships between air quality, travel, transport, access to education and employment, health and inequalities, etc Scruco will want to ensure the new normal maximises benefits to all and makes a positive contribution to climate change and a sustainable future for the city and its residents.	Cllrs O'Boyle, Hetheron, Caan, T Khan Andy Williams Brett Willers Andrew Walster Colin Knight
29th July 2020	Education and Vulnerable Children	Scruco will consider the impact of school closures on education and wellbeing of children and young people, especially those from vulnerable families	Cllrs Maton, Seaman Kirston Nelson John Gregg
19th August 2020	Not required		
16th September 2020	Jobs, Regeneration and Economy	To consider the impact of Covid-19 and implications for recovery and re-set on jobs regeneration and the economy. To invite members of SB3 as well	Cllr O'Boyle Andy Williams
	Draft Scrutiny Annual Report 2019-20	To consider the draft annual report before it goes before Council	Cllr Brown Adrian West
7th October 2020	Health Inequalities	To consider the impact of Covid-19 and implications for recovery and re-set on health inequalities. To invite members of SB5 as well	Cllr Kamran Caan Liz Gaulton

SCRUCO Work Programme 2020-21

Date	Title	Detail	Cabinet Member/ Lead Officer
4th November 2020	One Coventry Plan	To provide SCRUCO with the opportunity to review, and comment on, the One Coventry plan, prior to it being taken to Cabinet on 1 st December.	Cllr Duggins
25th November 2020	City of Culture 2021	An update on progress and impact of Covid-19 including apprenticeship opportunities and resilience planning.	Cllr Duggins
Future items to be identified according to emerging priorities			
6th January 2021 (moved from 13th January 2020)		Moved at Chair's request	
10th February 2021			
10th March 2021	Covid-19 Behaviour, Compliance and Enforcement	An item on how the guidance and restrictions as a result of Covid-19 are being managed in the City.	Cllr AS Khan/ Davina Blackburn

Date	Title	Detail	Cabinet Member/ Lead Officer
21st April 2021			
Dates to be identified	Climate Change	To follow up from the initial meeting on 8 th July	Cllr O'Boyle Bret Willers
	Digital Skills	To look in more detail how steps being taken to improve digital skills, to narrow the digital gap and to ensure there are sufficient skills in the job market to meet future demand	Cllr Hetherton Cllr Maton Cllr Lloyd
	Brexit	To look at the potential impacts of Brexit.	
	Policing and Community Safety	To include plans for City of Culture 2021	Helen Kirkman (WMP) Joy Adams Cllr AS Khan
	Centre for Public Scrutiny – Scrutiny Review outcomes	The CfPS undertook a scrutiny review during 2019-20. This item will consider the recommendations and next steps.	Cllr Akhtar Adrian West